



ALHAMBRA EDUCATIONAL FOUNDATION

626-943-3080 • Fax 626-943-8039

February 2018

TO: Elementary Certificated Staff, Alhambra Unified School District

FROM: Amy Tambara, AEF K-8 Summer Academy Coordinator

RE: **Alhambra Educational Foundation**
2018 ELEMENTARY SCHOOL SUMMER ACADEMY, June 11 – July 13, 2018

Dear Prospective Summer Academy Teacher:

You are invited to apply for a teaching position with the AEF 2018 Elementary School Summer Academy. This is a major program run by AEF to serve students of AUSD and the community at large. We are seeking teachers for grades K-8 for enrichment and 'getting ready' classes for all grades. Please complete the attached application and submit with requested documents to the Alhambra Educational Foundation office by **MARCH 1, 2018**.

- This year's elementary school Summer Academy will be held at **Ynez School and Alhambra High School**
- Classes will be held Monday through Friday beginning June 11 and ending on July 13. **Five (5) days a week for five (5) weeks. (Note change from previous summer programs)**
- Pay for all teachers, regardless of AUSD salary schedule is \$40 per hour. "Full time" Salary is based on a 5.25-hour day (4 hours of class time, .25 break; 1 hour prep per day.) Salary for only one morning class (2 hours) or an additional 2-hour 'afterschool' classes is based on a 2.5-hour day (2 hours of class time and .5 prep per day). Social Security credits will be accrued; no PERS or STRS. July 4 is a non-paid holiday.
- A mandatory curriculum training and planning day will be held on Thursday, June 7, 2018. You will be paid for this day.
- An evening Open House for all students will be held at the end of this program (TBD). Attendance at the Open House is mandatory for all teachers. Teachers will be paid for 2 additional hours for this event.
- All employees will be employees of AEF and receive Social Security credits; no PERS or STRS.
- You will be notified of the status of your application as early as possible, as and no later than May 15.



- All assignments are subject to sufficient class enrollments; AEF reserves the right to cancel classes based on low enrollment.
- All AEF teachers receive a 50% discount on AEF tuition fees for their children K-8 and/or high school.
- “Full time” Teachers will earn one (1) day (5.25 hours) of illness or injury leave for the summer school session and if not used during the summer session, shall be paid at the conclusion of the program at the regular hourly rate. Teachers working only one session (morning or afternoon) will also earn the equivalent of illness or injury leave.
- Teachers are expected to develop their own class curriculum and syllabus and provide them to the Summer Academy Principal prior to the start of the program. Classes should be fun, creative, enriching, and will not require students to complete homework. Teachers will report to the AEF Summer Academy Principal.
- The Summer Academy is being offered as an enrichment program for students from the Alhambra Unified School District and surrounding districts.
- Teachers wishing to enroll their children in the K-8 Summer Academy will receive a 50% tuition discount.

SUMMER ACADEMY COURSE OFFERINGS

As in the past, the primary grades: K, 1, 2, and 3 will be self-contained classes. We expect these classes will cover all the basic subjects of reading, language, math and science, utilizing art, music, and social experiences. **Please see class descriptions.**

Classes at Ynez School

Kindergarten – 3rd Grades:

Getting Ready for Kindergarten	Bridge to 1 st Grade	Jumpstart to 2 nd Grade
3 rd Grade – Here I come	AEF Summer Day Camp Grades 1-3 (1:30-3:30)	
Spanish Dual Immersion STEAM Summer Enrichment Grades 1-2		
Mandarin Dual Immersion STEAM Summer Enrichment Grades 1-2		

For grades 4-5, AEF would like to offer the following courses:

Mad Scientist	Getting Ready for 4 th grade Math*	Getting Ready for 5 th grade Math*
Creative Writing Workshop	Reading Lab (Grades 4-5)	Readers’ Theater
Robotics	Computers/Technology	Arts & Crafts
Fun & Fitness		



For grades 6-8, AEF would like to offer the following courses:

Science Adventure	Arts & Crafts	Reading Lab (Grades 6-8)
Creative Writing Workshop	Getting Ready for 6 th Math*	Getting Ready for 7 th Math*
Getting Ready for 8 th Math*	Robotics	Marine Biology
Computers/Technology	Literature through Movies	
Essay & Report Writing	Fun & Fitness	

**Math courses will be grade specific and integrate California State Standards (Common Core) curriculum*

Classes at Alhambra High School

Grades 5-8 “Morning” classes: 10:00-12:00

Basketball Culinary Arts

Grades 4-8 “Afterschool” classes: 1:30-3:30

Basketball	Advance Strings Orchestra	Middle School Band
Beginning Strings	Intermediate Strings	Beginning Band
Hear Me Sing	Arts & Crafts	Culinary Arts
Games, Puzzles & Math	Video Game Design	

Grades 4-8 “Afterschool” classes: 3:30-5:30

Guitar	Culinary Arts	School of Rock
Video Game Design		

If you are interested in teaching in AEF’s Elementary Summer Academy, please complete the attached application and **submit to the Alhambra Educational Foundation by March 1, 2018**. You may submit the application via:

Email: summerschool@aef4kids.com

Fax: 626-943-8039

Interoffice mail: address to AEF

U.S. Mail: 1603 Chestnut Street, Alhambra, CA 91803,

Attn: Amy Tambara

Should you have any questions regarding the AEF Summer Academy, please call Amy Tambara at the AEF office at 626-943-3080, or email summerschool@aef4kids.com.



ALHAMBRA EDUCATIONAL FOUNDATION

2018 Application for K-8 Summer Academy for current AUSD teachers

Please submit to the Alhambra Educational Foundation by March 1, 2018. You may submit the application via: Email: summerschool@aef4kids.com or Fax: 626-943-8039 or U.S. Mail: 1603 Chestnut St., Alhambra, CA 91803, Attn: Amy Tambara

**** (Type online, print or save and send to summerschool@aef4kids.com)**

(Type or Print)

Name _____ Email address* _____
Last First Initial *not AUSD email

Address _____
Number and Street City Zip

Home Telephone () _____ Cell Telephone () _____

Current Work Site _____ Grade Level(s) _____

Degree _____ Major _____ Minor _____

Degree _____ Major _____ Minor _____

Credential (s) _____
Designate subject area

List, by order of preference, the summer school grade/course you would like to teach. Your preference must correspond to the classes being offered.

1. _____

2. _____

3. _____

List special considerations, training, bilingual capability, or experience.



List regular session (during the school year) paid teaching experience for the last three years. Include grade level and school name.

2017-2018 _____
(Grade Level/Subject) (School)

2016-2017 _____
(Grade Level/Subject) (School)

2015-2016 _____
(Grade Level/Subject) (School)

List paid summer school teaching experience for the last three years. Include grade level and school site.

2017 _____
(Grade Level/Subject) (School)

2016 _____
(Grade Level/Subject) (School)

2015 _____
(Grade Level/Subject) (School)

Years of teaching in the Alhambra Unified School District _____

Total years of teaching _____

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that false or misleading information given in my application or interview may result in discharge. I understand that I am required to abide by all rules and regulations of the Alhambra Educational Foundation (AEF). If I am hired to teach any class for AEF I understand that I am making a commitment to teach the entire summer academy period, and will not plan my vacation while summer academy is in session. I agree that I have had successful teaching experience. I understand that all assignments are subject to sufficient class enrollment.

(Signature of Applicant)

(Date)

Please submit completed application by March 1, 2018
Thank you for your interest in AEF's K-8 Summer Academy!!